
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of The Verandahs Community Development District was held on **Tuesday, February 06, 2018 at 6:30 p.m.** at the Trinity Lutheran Church, located at 3100 Starkey Boulevard, New Port Richey, FL 34655.

Present and constituting a quorum:

Stanley Haupt	Board Supervisor, Chairman
Sara Guthrie	Board Supervisor, Assistant Secretary
Kim Jordan	Board Supervisor, Assistant Secretary
Nancy Smith	Board Supervisor, Vice Chairman <i>(Via Speakerphone)</i>
Thomas May	Board Supervisor, Assistant Secretary <i>(Via Speakerphone)</i>

Also present were:

Clifton Fischer	District Manager, Rizzetta & Company, Inc.
Giacomo Licari	District Engineer, Dewberry

FIRST ORDER OF BUSINESS

Call to Order

Mr. Fischer called the meeting to order and performed roll call confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments put forward at this time.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors' Meeting held on
January 16, 2018**

On a Motion by Ms. Guthrie, seconded by Ms. Jordan, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on January 16, 2018, for The Verandahs Community Development District.

43 **FOURTH ORDER OF BUSINESS** **Consideration of Operation and**
44 **Maintenance Expenditures for December**
45 **2017**
46

On a Motion by Ms. Jordan, seconded by Mr. Haupt, with all in favor, the Board of Supervisors ratified the Operations and Maintenance Expenditures for December 2017 totaling \$27,583.72 for The Verandahs Community Development District.

47
48 **FIFTH ORDER OF BUSINESS** **Discussion on the Entrance to the**
49 **Verandahs**
50

51 The Board discussed the need for a stop light at the entrance of the community. The District
52 Engineer explained that the county would be reluctant to do so. The residents will work to make
53 their concerns known to the county commissioners.
54

55 **SIXTH ORDER OF BUSINESS** **Staff Reports**
56

- 57 A. District Counsel
58 Not present
59
- 60 B. District Engineer
61 The new Engineer explained that the storm water system repairs have been
62 completed and will send a certification to SWFWMD
63
- 64 C. Field Services Manager
65 Brian Mahar briefed the Board on the status of the cutbacks (roughly 60%). Plant
66 replacement proposals will be presented in the early spring. He answered questions
67 from the Board.
68
- 69 D. District Manager
70 Mr. Fischer gave an update on the clubhouse permitting. The County required storm
71 rated windows and the engineered drawings had to be amended. There will be a
72 change order for the additional cost.
73

74 Mr. Fischer Reminded the Board that the next meeting is on March 6, 2018 8:00 a.m.
75

76 **SEVENTH ORDER OF BUSINESS** **Audience comments**
77

78 An audience member asked what the impact will be on the pool area due to the current
79 construction.
80

81 **EIGHTH ORDER OF BUSINESS** **Supervisor Requests**
82

83 There were no supervisor requests

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84 **NINTH ORDER OF BUSINESS** **Adjournment**

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On a Motion by Mr. Haupt Seconded by Ms. Guthrie, the Board of Supervisors adjourned the meeting at 7:20 p.m. for The Verandahs Community Development District.

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Secretary/Assistant Secretary



Chairman/Vice Chairman

Exhibit to Minutes

February 6, 2018

1. Work Schedule Phases

Hi Cliff,

Here is a rough scope of work and scheduling for the construction at the Verandas clubhouse. Again, I cannot put any dates on this project until we get the permit in our hand, and then I can start scheduling for all the different subs at once. At that point I can give you better time frame and dates at that point. There will be delays due to weather, or overbooking by other subs on scheduling, and I have absolutely no control over their time frame. This is just part of working construction with the demand of work that is out there.

Phase 1

- Saw cut all the asphalt and sidewalks, start digging up soil, removing sod and sprinkler systems, replanting trees 2 week
- Start working on tie-in for utilities - sewer and water back to the slab area 1 week

Phase 2

- Start working on the slab bring it in fill and setting up form boards 2 weeks
- Installing all the rough plumbing in the slab and any electrical 1 week
- Go through all the different inspections and pour concrete slab 2 weeks
- Start working on grading, putting back new asphalt for the parking lot and pouring concrete slab and sidewalks 3 weeks
- Wait a week for the concrete slab to cure and then start bringing in concrete block and concrete lentils 2 weeks
- Once we get all the block up, again more inspections and then we pour concrete lentils solid 3 weeks
- Install trusses and frame in the building 2 weeks
- Sheet the roof and dry it in 1 week
- Install windows 3 days

Phase 3

- Start bringing in all the different trades, we start off with A/C ducts then rough electrical then second rough plumbing 5 weeks
- Roof: we start to shingle roof and putting drip edge and fascia soffit 1 week

- Once that's all completed and all the inspections are done we bring in insulation then shortly after that we start drywalling 2 days
- Stucco on the outside of the building including dry stack stone on the front columns. 2 weeks

Phase 4

- Start working on grading, and putting all new sod 4 days
- Work on interior doors, trim, base, flooring and painting inside and out 3 weeks
- Rubber flooring installed in gym and set up for gym equipment. 4 days

Phase 5

- Install plants & mulch 4 days
- Final air conditioning, plumbing electrical and lighting 1 week
- Punch out inside and out 1 week
- Call in for final building inspection and apply for CO 1 day

Job is 100% completed

Some of the individual line items and phases of the project will overlap each other. Each line item is shown with the approximate length of time for completion.

Thanks
Steve

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