
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of The Verandahs Community Development District was held on **Tuesday, January 3, 2017 at 8:00 a.m.** at the offices of Florida Design Consultants, located at 3030 Starkey Boulevard, New Port Richey, FL 34655.

Present and constituting a quorum:

Stanley Haupt	Board Supervisor, Chairman
Nancy Smith	Board Supervisor, Vice Chairman
Sara Guthrie	Board Supervisor, Assistant Secretary

Also present were:

Clifton Fischer	District Manager, Rizzetta & Company, Inc.
Stewart Rogers	District Engineer, Dewberry Engineering
Vivek Babbar	District Counsel, Straley, Robin, & Vericker
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Fischer called the meeting to order and performed roll call confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments put forward at this time.

THIRD ORDER OF BUSINESS

Administration of oath of Office to Newly Elected Officers

Mr. Fischer, a notary in the State of Florida, administered the oath of office to Thomas May and Nancy Smith. They both raised their right hand and swore and affirmed to the oath as read into the record.

Mr. Fischer stated that the District received three resumes from residents interested in filling the vacancy for Seat 3 on the Board. Following a brief discussion, Kim Jordan was nominated to fill the position.

THE VERANDAHS COMMUNITY DEVELOPMENT DISTRICT

January 3, 2017 Minutes of Meeting

Page 2

On a Motion by Ms. Smith, seconded by Mr. Haupt, with all in favor, the Board of Supervisors appointed Kim Jordan as Board Supervisor for Seat 3 with a term that expires in November 2020 for The Verandahs Community Development District.

Mr. Fischer, a notary in the State of Florida, administered the oath of office to Kim Jordan. She raised her right hand and swore and affirmed to the oath as read into the record.

Mr. Fischer and Mr. Babbar reviewed the Form1, Sunshine Law requirements, ethics and record keeping guidelines, as well as the ability to accept compensation of \$200 per meeting or \$2,400 per year. Mr. Fischer stated that he would provide Ms. Jordan with the information to set up her District email account (Seat3@theverandahscdd.org). He also asked whether she would be accepting the compensation for attending Board meetings. Ms. Jordan indicated that she would be accepting compensation.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2017-01,
Appointing Officers**

On a Motion by Ms. Smith, seconded by Mr. May, with all in favor, the Board of Supervisors approved keeping the same slate of officers for The Verandahs Community Development District.

Mr. Fischer noted that he and Matt Huber would be named as Assistant Secretaries for signatory purposes.

On a Motion by Ms. Smith, seconded by Mr. May, with all in favor, the Board of Supervisors approved Resolutions 2017-01, appointing Stanley Haupt as Chairman, Nancy Smith as Vice Chairman, and Thomas May, Sara Guthrie, Kim Jordan, Clifton Fischer, and Matthew Huber as Assistant Secretaries for The Verandahs Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors' Meeting held on
November 1, 2016**

On a Motion by Ms. Smith, seconded by Mr. May, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on November 1, 2016 for The Verandahs Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for October
and November 2016**

On a Motion by Ms. Smith, seconded by Mr. Haupt, with all in favor, the Board of Supervisors approved the Operations and Maintenance Expenditures for October 2016 totaling \$16,342.98 and November 2016 totaling \$37,418.18 for The Verandahs Community Development District.

SEVENTH ORDER OF BUSINESS

**Retraction of Berger Tombs Engagement
Letter for Fiscal Year 2015/2016 Financial
Audit**

Mr. Fischer explained that last month the Board approved an Engagement letter from Berger Tombs, but in researching the matter it was found that the letter was submitted in error. The District has a contract with Grau & Associates for these services.

On a Motion by Mr. Haupt, seconded by Mr. May, with all in favor, the Board of Supervisors retracted approval of the engagement letter from Berger Tombs for auditing services for fiscal year 2015/2016 for The Verandahs Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2017-03, Re-
Designating Treasurer**

Mr. Fischer explained that with Mr. Kennedy's resignation, it is necessary to appoint a new Treasurer for the District. Rizzetta is recommending that William Rizzetta be appointed to the position.

On a Motion by Mr. Haupt, seconded by Ms. Smith, with all in favor, the Board of Supervisors approved Resolution 2017-03, appointing William Rizzetta as Treasurer for The Verandahs Community Development District.

NINTH ORDER OF BUSINESS

Consideration Certificate of Incumbency

Mr. Fischer explained that US Bank, Bond Trustee, is looking for the Board to sign the Certificate of Incumbency to ensure that the Trustee has the most current information on file.

On a Motion by Ms. Smith, seconded by Mr. Haupt, with all in favor, the Board of Supervisors authorized the officers to execute the Certificate of Incumbency The Verandahs Community Development District.

TENTH ORDER OF BUSINESS

**Discussion Regarding Establishing Policies
and Fees for Use of Clubhouse**

Discussion was held regarding the sample Amenity policies provided as a reference point for the Board to establish the fees and policies for the Verandahs. Ms. Smith asked that she be provided with word versions of the policies from Asturia and Wilderness Lake so she could modify them to meet the needs of the District.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel
No Report.

B. District Engineer
Mr. Rogers provided a brief overview of the status of the project, noting that the site plans have been filed with the County. He responded to Board questions regarding the quotes received, timing, and references. It was decided to hold a workshop prior to the February meeting to meet with the builders submitting quotes on the project.

On a motion by Ms. Smith seconded by Mr. Haupt with all in favor, the Board of Supervisors authorized Staff to submit the required notice to hold a workshop prior to the regular February meeting for The Verandahs Community Development District.

C. Operations Manager
Mr. Fischer presented the monthly report. There were no questions on the report, but concern was expressed with the ongoing rust issues throughout the community. They asked that they be provided with an explanation immediately.

Mr. Fischer stated that he spoke with the Chairman regarding the proposal for the mulch install and agreed it should be completed prior to the meeting. He noted that it was a budgeted expense.

On a motion by Ms. Smith seconded by Mr. Haupt with all in favor, the Board of Supervisors ratified the proposal from Yellowstone Landscaping in the amount of \$5,184 to install mulch throughout the District for The Verandahs Community Development District.

D. District Manager
Mr. Fischer stated that the Board decided to hold a workshop at 6:00 p.m., prior to the regular meeting on February 7, 2017. The Board asked that they be provided with a listing of the items that need to be addressed pertaining to the clubhouse project prior to the meeting.

TWELFTH ORDER OF BUSINESS

Audience Comments

There were no audience comments put forward at this time.

THIRTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor requests put forward.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Haupt seconded by Ms. Smith, with all in favor, the Board of Supervisors adjourned the meeting at 9:07 a.m. for The Verandahs Community Development District.


Secretary/Assistant Secretary


Chairman/Vice Chairman